

PARTNERSHIP AGREEMENT

For the purpose of instituting and managing

SHRI PRALHAD P CHHABRIA AWARDS

In honour of

Late Shri Pralhad P Chhabria, Founder President

Hope Foundation and Research Centre (Hope Foundation) A Project by Fiholex

In association with

The Institute of Electrical and Electronics Engineers (IEEE), India Council

And

Women in Engineering Affinity Group, IEEE Pune Section

This Partnership Agreement is made and executed at Pune on this 2nd day of November 2020.

Between

The Hope Foundation and Research Centre (Hope Foundation) which is a registered Public Charitable Trust / Society established by Late Shri. Pralhad P. Chhabria in 1979 under the auspices of the Finolex Group of Companies. Hope Foundation is registered under the Maharashtra Public Trusts Act, 1950 (earlier known as the Bombay Public Trusts Act, 1950) and the Societies Registration Act, 1860 and is rendering its charitable and social objectives in the fields of Education, Research and Medical Relief and is successfully accomplishing its contributions to the deserving communities across the country.

AND

The Institute of Electrical and Electronics Engineers (IEEE) India Council
(referred hereinafter as IEEE IC)
and

Women in Engineering Affinity Group, IEEE Pune Section

IEEE is the world's largest technical professional organisation and works for 'Advancing Technology for Humanity'. **IEEE India Council** is the umbrella organization which coordinates IEEE activities in India. IEEE Pune Section is one of the twelve IEEE entities in India which caters to the needs of a geographical area in and around Pune. IEEE Women in Engineering (referred hereinafter as WIE) is an affinity group under the umbrella of IEEE. WIE is also one of the world's largest communities for women in the field of Technology. The Mission of IEEE-WIE is to facilitate the global recruitment and retention of women in technical disciplines.

WHEREAS, this Partnership Agreement will establish a mechanism for the partners to institute and manage the Shri Pralhad P Chhabria Award instituted in honour of Late Shri Pralhad P Chhabria, Founder President, Hope Foundation and Research Centre (Hope Foundation) – A Project by Finolex

WHEREAS, each Partner to this Partnership Agreement recognizes the unique expertise of the other in proliferating the Award

WHEREAS, each Partner to this Partnership Agreement agrees that the purpose of this award is to establish four distinct awards that recognize and applaud outstanding female student/s specifically from the faculties of Science, Engineering or Technology as well as young women professionals who are in their early career stage with a work experience between 3 to 7 years.

WHEREAS, each Partner to this Partnership Agreement concurs that prominence and awareness of these awards need to spread so as to attract talented individuals (women) to apply and qualify as contenders. With this in mind, each partner agrees to extend the scope of the Award to all the SAARC countries which would include – Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka.

WHEREAS, each Partner in this Partnership Agreement agrees that these awards envisage at being a catalyst in changing the systematically disadvantaged status of deserving women, structural inequalities and lack of encouragement for worthy women not just in India; but across all the countries under the SAARC. With significant and appreciable research work being undertaken by young women (under the IEEE Sections) in the SAARC Countries, it has been mutually agreed to extend the awards to include women applicants from this region.

- i. Honoring academic & professional achievements and support and grow the "young engineers' / scientists' community".

[Signature]

[Signature]



- ii. Instilling in young women engineers / scientists / technocrats the confidence that they are equal to, if not better than, young men and deserve every opportunity to showcase their talents and abilities.
- iii. Encouraging female students to be courageous to pursue their professional and personal aspirations and not allow gender biases hinder their path to success.
- iv. Becoming one of the most prestigious national awards, which aims to nurture strong-willed women in science, engineering and/or technology to shape the future of our world
- v. Bring to the forefront and highlight the industrial / academic / research excellence of women from all the SAARC countries.

WHEREAS, with this Partnership Agreement, the Partners agree to expanding the scope of the Award to include applicants from any of the SAARC Countries.

1. AWARD DETAILS

a. Award Categories

- Award I - BEST OUTGOING FEMALE STUDENT – Winner (final year undergraduate student from Faculty of Science / Technology / Engineering)
- Award II - BEST OUTGOING FEMALE STUDENT- Runner Up (final year undergraduate student from Faculty of Science / Technology / Engineering)
- Award III - BEST WOMAN PROFESSIONAL - ENGINEER / SCIENTIST / TECHNOCRAT- Winner (Working Professional -Early Career Stage)
- Award IV - BEST WOMAN PROFESSIONAL - ENGINEER / SCIENTIST / TECHNOCRAT – Runner Up (Working Professional -Early Career Stage)

a. Regions Covered

- i. PAN India
- ii. SAARC Countries

b. Name of the Award Sponsor

Hope Foundation and Research Centre (Hope Foundation) will sponsor the Awards and agreed by the IEEE IC, IEEE WIE AG, IEEE Pune Section. The monetary prizes, the medals and the citations for all the four Awards will be designed and provided by the Hope Foundation and Research Centre (Hope Foundation) after approvals from Principal Decision Makers.

c. Instituting the Awards

- i. The Awards are being instituted by the Hope Foundation and Research Centre (Hope Foundation) in association and agreed by the IEEE IC, IEEE WIE AG and IEEE Pune Section. The cash prizes, the medals, the citations will be the responsibility of the Hope Foundation; while the operational aspects of the Awards will be decided and executed by representative members selected from all the three bodies (IEEE India Council / IEEE- WIE Pune and Hope Foundation). Once constituted, the operational decisions of the Awards will be made by the Principle Decision Makers (PDM); viz.,
 - a. President, Hope Foundation
 - b. Presiding Chairperson, IEEE India Council
 - c. Presiding Chairperson, IEEE Pune Section

[Handwritten signature]



- ii. The Executive Committee of these Awards will be nominated by the PDMs for tenure of 2 years. The tenure of member/s can be reduced /extended as per the shared decision of the PDMs. The Executive Committee will comprise of the following members:
- Vice Chair, Awards, IEEE IC
 - Vice Chair, WIE AG, IEEE IC
 - Chair, IEEE WIE AG, IEEE Pune Section
 - Executive Secretary, Hope Foundation
 - Convener, Hope Foundation

The job responsibilities of these nominated members would be to handle the complete execution of the award and the services provided will be gratis.

d. Award Announcement

- The announcement of the dates for applying to the awards may be mutually decided for every year. The Award Executive Committee will prepare a timeline and share with the PDMs for final approval and further process.
- The winners of the Awards will be announced through e-mail as well as on the websites (www.hfrc-ieeeawards.org) and IEEE India Council Website on March 12 every year.
- The award will be given away at the ensuing IEEE India Council / IEEE- WIE Pune annual event mutually decided by the PDMs. It is preferred that the awards be given away at the same event every year.
- The award will be announced by President, Hope Foundation and will be given away by the Chief Guest / Guest of Honour at the event.

e. Prize

A. Award I – Best Outgoing Female Student – Winner

- Cash prize of INR 1,25,000/- (Rupees One Lakh Twenty-Five Thousand only). Income Taxes as may be applicable shall be deducted from this prize money as per the Income Tax Act, 1961
- A medal
- A citation

B. Award II – Best Outgoing Female Student – Runner-Up

- Cash prize of INR 50,000/- (Rupees Fifty Thousand only). Income Taxes as may be applicable shall be deducted from this prize money as per the Income Tax Act, 1961
- A medal
- A citation

C. Award III – Best Woman Professional – Winner

- Cash prize of INR 1,25,000/- (Rupees One Lakh Twenty-Five Thousand only). Income Taxes as may be applicable shall be deducted from this prize money as per the Income Tax Act, 1961
- A medal
- A citation

[Handwritten signature]



D. Award IV – Best Woman Professional – Runner-Up

- i. Cash prize of INR 50,000/- (Rupees Fifty Thousand only). Income Taxes as may be applicable shall be deducted from this prize money as per the Income Tax Act, 1961
- ii. A medal
- iii. A citation

If any or all the winner/s are from the SAARC Countries other than India, the prize money after applicable tax deductions as per the Indian Income Tax Act, 1961 and International Money Transfers and other regulatory charges and/or deductions will be paid to the winner in INR equivalent US Dollars (US\$). However, these charges / deductions, if any, will be to the account of the winner/s. The conversion rate applied will be as per the RBI stipulated rate on the day that the Award will be bestowed on the winner/s.

f. Financials

The Award amount will be given by the Hope Foundation and Research Centre (Hope Foundation) every year. It is mandatory for the award winner/s to submit a copy of her Income Tax PAN as well as Aadhar Card (in case of Indian). In the event that the winner/s is from any of the SAARC Countries (as stipulated above), other than India, then she would have to submit proof of nationality (passport, tax documents) as well as bank account details for International Money Transfer. A token remuneration to be paid to Jury members for their services rendered will also be paid by Hope Foundation. The said amounts will be budgeted and held with the Hope Foundation until the announcement of the awards.

All prize money disbursements shall be made only by way of crossed cheques payable at par / demand drafts / NEFT / RTGS for payments within India and by way of Wire Transfers and other approved modes of International Money Transfers by the regulatory authorities as deemed appropriate by Hope Foundation.

The financial obligations will be met by the Hope Foundation and no verbal and / or written clarifications / justifications will be provided to any individual outside the Hope Foundation.

2. PROPOGATION AND ADVANCEMENT OF THE AWARDS

- a. Once instituted, the Awards need to be propagated and communicated to the target audiences – Engineering / Technology Colleges and industries / organizations designing and providing products and/or services.
- b. The area proposed for this activity is Pan India and all SAARC Countries
- c. The channels for these activities & team responsible are as stated below

S. No.	Media	Team
1.	IEEE WIE Regions (India and IEEE Sections in all SAARC Countries)	IEEE IC, IEEE Pune section
2.	Colleges / Institutes in (India and all SAARC Countries)	IEEE IC, IEEE Pune & WIE AG, Hope Foundation
3.	Organizations in (India and all SAARC Countries)	IEEE IC, IEEE Pune Section

[Handwritten signature]

[Handwritten signature]



- d. It is proposed that the operational costs for promoting the Award be waived off and sponsored by IEEE IC and IEEE Pune Section as well as IEEE Sections in the specified SAARC Regions.
- e. Any other expense that would be incurred to foster these activities will have to be put up for consideration of the PDMs.
- f. Online / Digital Media will also be used extensively across the target regions.
 - i. Website for the Awards www.hfrc-ieeeawards.org is maintained by Hope Foundation.
 - ii. The contents of the website for these Awards will be provided by the Executive Committee members who will be responsible for the same. The cost of registering and renewing the domain and hosting will be borne by Hope Foundation
 - iii. The three partners: Hope Foundation and Research Centre (Hope Foundation), IEEE India Council and IEEE WIE Pune –IEEE Pune Section will give written authority / approval to allow each partner to access this website and advance the award through their related website.
 - iv. The administrative rights of the website will exclusively vest with Hope Foundation and Research Centre (Hope Foundation)
 - v. The official websites of IEEE IC / IEEE Pune Section / Hope Foundation's and its educational and research institutions – Finolex Academy of Management and Technology (FAMT), Ratnagiri and the International Institute of Information Technology (I²IT), Pune will prominently display brief information of the Awards and provide links to the official website of the Awards viz.,
 1. www.hfrcpune.org
 2. www.famt.ac.in
 3. www.isquareit.edu.in
 4. <http://sites.ieee.org/indiacouncil/>
 5. <https://ieeepunesection.org/>
 6. Websites of IEEE – Afghanistan / Bhutan / Bangladesh / Bangladesh / Maldives / Nepal / Pakistan / Sri Lanka
 - vi. e-posters, e-mallers, e-newsletter, e-advertisements will be employed for promotional activities newsletter
 - vii. Each poster / mailer / newsletter / e-advertisements will mention a write up of all the previous winners
- g. Money will not be invested for Print / electronic Media (TV / Radio) for promotional activities. However, if any complimentary services are provided, using these media can be considered.

3. ELIGIBILITY AND EVALUATION CRITERIA

- i. Eligibility - Award Nominee must be
 - i. Current IEEE Member or should have been an IEEE Member for a duration of 1 year at least within the previous 3 years from the year of application.
 - ii. An IEEE Woman in Engineering membership is desirable though not necessary.
 - iii. Bonafide Citizen of one of the SAARC Country (essential for applicants from SAARC countries)
 - iv. Applicant should be a resident of the country for the last two years at least.

Award No. I & II

The award is open to Women Students pursuing science, engineering or technology education in any of the SAARC Country and is in the final year of undergraduate

[Handwritten signature]

[Handwritten signature]



studies and has been an outstanding achiever throughout her education. Demonstration of originality and innovation in the respective field/s of work is mandatory.

Award No. III & IV

The award is open to Professional Women in science, technology or engineering actively working for at least 3-7 years in India or any of the SAARC Country in the field of her related knowledge and skills for economic development of the community and /or country. Demonstration of originality and innovation in the respective field/s of work is mandatory.

b. Evaluation Criteria

- i. The applications will be received through online submission only. It will be received by the members designated for this activity.
- ii. The applications will be evaluated for their eligibility and other criteria such as facts mentioned in the application, plagiarism and genuineness of the contents. Eligible applications will then be put up for consideration and decision of the Jury.
- iii. It has been proposed that depending on the response, the applications and/or nominations will be collated into a tabular format.
- iv. The Jury will convene at a convenient time and will evaluate each application put up for consideration and choose the winner under each category of Award.
- v. The Principal Decision Makers (PDMs) will not be part of the evaluation process; however, in case of any dispute / disagreement among the Jury members, the PDMs will step in and their decision would be final and binding.
- vi. The norms for selection of the winner will be decided by the Jury members and will be put up for the approval of the Principal Decision Makers (President, Hope Foundation and Presiding Chairperson, IEEE India Council and Presiding Chairperson, IEEE Pune Section). Once approved the Jury will assess the application as per the criteria and announce the winners.
- vii. The main criteria for nomination and evaluation will be her contributions towards innovative steps taken in applying the technologies as an industrialist/ technologist/ researcher either in her individual capacity or as a leader of a group/ team.
- viii. In case of a leader of a group/team, specific contribution of the nominee as an individual should be considered apart from the contributions of the group/team lead by her.
- ix. For Awards I and II the graded average of the academic grade point, research, extra and co-curricular activities would be considered.

c. Jury Members

- i. The Jury will comprise of 5 individuals.
 - I. 3 members nominated by IEEE India Council
 - II. 2 members nominated by Hope Foundation.
- ii. All the members of the Jury will either be Professors / Professionals / Industrialists / Researchers / Technologists / Technocrats of repute.
- iii. The selection of the Jury members will be made by the PDMs.
- iv. Once formed the Jury will remain in authority for a period of 2 years. The tenure of Jury member/s can be reduced /extended as per the shared decision of the PDMs.
- v. The Jury members cannot be part of the Executive Committee of the Awards or be part of the Awards in any other capacity.



